

HR MANAGER

Frozen food industry

WHAT'S THIS ABOUT?

Are you a personable, experienced HR professional with super organizational skills? If so, this might be the opportunity for you! Our client, a West Island-based leader in the frozen food industry, is looking for a skilled HR manager to join their team.

In this role, you'll oversee the full scope of HR activities – from recruitment, payroll and insurance renewal to developing training programs and maintaining SOPs. The responsibilities are varied and require you to be highly organized, exceptional at multitasking, and a master problem-solver.

In addition to staffing and managing employee performance, your job is to ensure personnel is properly cared for. That means you'll use your instinctive ability to relate to others to make sure team morale is up and employees are thriving. Whether it's through team-building events or developing key workplace improvements, you will create an enriching experience for all.

ABOUT YOU

- 2+ years of HR management experience
- Bachelor's degree in Human Resource Management
- Meticulous organizational, planning and project management abilities
- Effective communicator with exceptional interpersonal skills
- Proficient in Excel & PowerBI
- Fluent in English (written and spoken); French an asset

ABOUT US

- Salary: **\$80,000**
- Office located in the West Island
- 3 weeks of paid vacation and summer hours
- Health and dental insurance
- Subsidized gym membership (post-COVID)

IS IT YOU WE'RE LOOKING FOR?

Email Melanie Diotte with the position in the subject line.

Attach your complete resume.
